

REQUEST FOR VOLUNTEER BACKGROUND CHECK

MINNEAPOLIS PUBLIC SCHOOLS - Special School District No. 1
1250 WEST BROADWAY, MINNEAPOLIS, MN 55411
Attn: Human Resources, Volunteers

The following named individual has made an application with this school district to volunteer at:

Volunteer (any non-MPS employee) at: _____ **Name of school here** _____ **school.**

Date volunteer service begins: ____/____/20__ **One-Time Event** **Ongoing** **Field Trip**

Last Name *(Please print):* _____

First Name *(Please print):* _____

Phone Number: _____

Email: _____

Please write clearly.

Please mail a payment of \$7.00 and this form to the address listed above. Once we receive payment, you will be sent a link to the email you wrote down from First Advantage. You will need to click on that link and follow the online prompts to complete your background check.

If your background check is approved, you will receive an email from Minneapolis Public Schools informing you of that, and the volunteer coordinator at your school will be notified also. If your background check is denied, you will receive a letter from the Human Resources outlining your options.

By signing below.

SIGNATURE: _____

DATE: _____